

School Improvement Team Meeting

Minutes: September 22, 2010 Beginning Time 7:00 a.m.

Present: Jennifer DeThomas, Maryann Shultheis, Mary Hopkins, Donna Doorley, Eileen D'Amico, Tom Barbieri, Ashley Cabral, Jessica Menard (Cabral), Heidi Blais, Bob Manning, Susan Adler, Barbara Ferrera, Sheri Brown, Gil Bedeta, Corey Capirchio, Deb Turilli, Jan Pilibosian, Jenny Chan-Remka, Mark Asselin, Joy Helmold

Sub-committee Reports

- **Sub-Committee Chairs for this year**
 - Math – Donna
 - Reading – Jan
 - Writing – Kim
 - Technology – Mark
 - School Climate – Sheri and Barbara

By-Law Review

- General concerns addressed
- Maryann will make changes, send out for final review, and then send to Mark to post on the school website

New Business

Title 1 – SWP

- Using department meeting time to review the two columns that need to be aligned – Resources: School and District and Collaboration and Support
- **UPDATE:** Kim and Maryann will meet and revise this section of the plan and then send these updates to departments to be reviewed at a future meeting

Continuing Bain SIT initiatives

- Tom wants to remind faculty about what has been put into action over the last few years
 - Lanyards, homework in classroom binder/website, students carrying a book, teachers check planners before the students leave the room
- Jen & Maryann will send an email out to faculty reminding them about this initiative
- Susan requests this information posted on the website, since parents would like to know about these initiatives as well

Review Reworked SIP introduction

- Tom put out Highlights of Educational program – Are we missing anything or things that should be crossed off with things that are outdated? Is it too long?
- Maryann will update the copy and send them out to the listserve to see if there is anything else that needs to be added. After all is fixed, this will be sent to Mark to be posted on the school website

Discussion/Approval of I-Parent

- Mark explains – I-Parent is a system where parents can log in and see all of the students in their household and how they are doing in grades, discipline, etc. Getting parents online is a process and includes generating username and passwords. Teachers are currently having a problem with I-gradebook
- Mark is offering training during the October Faculty meeting (2-hour PD)
- I-cue needs to be working, teachers need to be trained, and parents need to be registered
- Probably won't be up and running until 2nd quarter
- Another means in which we are trying to bridge the home-school communication
- Approval to move this idea forward – The SIT is approving that we are moving forward to investigate more with I-Parent and hold a training session for teachers

PTB Update

- meeting Oct. 5 (6:30 p.m.). Everyone is invited.

Next SIT meeting

- Wednesday, Nov. 17 at 7:00 a.m.

Alumni Update

- nothing right now...

Adjournment :

- Motion – Mark Asselin
- 2nd – Eileen D'Amico

Follow Up To Be Done - N/A**Plan For Next Meeting – N/A**

Ending Time: 7:55 a.m. Signature of Recorder _____