

~~~~GUIDELINES FOR ABSENT STUDENTS~~~~ HOMEWORK AND MAKE-UP WORK

Our main concern is your health – please take care of yourself and get better before returning to school.

Bring all your books and notebooks and planner home,
so you will have the necessary materials with you to complete the work.

When you feel well enough to do school work, use the following suggestions to obtain your missed assignments:

1. Call or email a reliable friend or homework buddy from the class.
2. Email your teachers to find out what you missed that day by going to the **school webpage,**

<http://www.cpsed.net/bainhome/staff/list.htm>

All the teachers are listed, with an email address for each one. Also, some teams post assignments on a team website.

3. Ask a reliable friend from class to photocopy notes.
4. Call or email your guidance counselor (270-8014) to ask that teachers send work to the guidance office for a parent or guardian to pick up for you. This is for students who are absent 3 or more days. It usually takes 24 hours to have work ready.

Once you are well enough to return to school, you will have extended time as appropriate to complete your make-up work. Bain teachers are available after school to assist students with missed instruction and make-up work. Students, don't hesitate to ask your teachers to make arrangements with you for the extra help you may need after being absent.

